

Strasbourg, 26 June 2026

Invitation Letter to the Meeting of the SPACE National Correspondents

Dear Madam/Sir,

The Secretariat of the Council of Europe has the honour to invite you to the **Meeting of the Council of Europe Annual Penal Statistics (SPACE) National Correspondents**, co-organised with the SPACE team from the University of Lausanne, as follows:

OPENING OF THE MEETING	Monday 14 September 2026 (09:00 am)
CLOSING OF THE MEETING	Monday 14 September 2026 (05:30 pm)
PLACE AND WORKING LANGUAGES	COUNCIL OF EUROPE Room G03 Agora Building 1, Quai Jacoutot Strasbourg, France Please note that online participation to this meeting is possible. <i>The working languages will be English and French with simultaneous interpretation provided.</i>
DEADLINE FOR REGISTRATION	Monday 31 August 2026
DOCUMENTS	The Programme and meeting documents are available on our dedicated webpage.
<u>DEDICATED WEBPAGE</u>	See also www.coe.int/prison ("SPACE" tab)
SECRETARIAT CONTACT	Secretary to the PC-CP: Ms Louise RIONDEL Tel. +33 (0)3 90 21 57 75 E-mail: louise.riondel@coe.int Assistant: Ms Christine COLEUR Tel. +33 (0)3 88 41 22 69 E-mail: christine.coleur@coe.int

Member States are invited to designate **one or more representatives directly involved in the collection and reporting of the SPACE Statistics** to attend the meeting.

The Council of Europe will bear the travel and subsistence expenses of **one representative** for each of the 46 Member States on the terms specified in the [Rules](#). **Please note that the rate of daily allowance has been set at 199 € for 2026 (50% for hotel accommodation, 15% for each main meal and 20% for miscellaneous expenses)**. You are requested to arrange to travel by the cheapest route (plane in economy class) and, if possible, make use of reduced transport fares. By virtue of Article 3 of the [Rules](#), all claims for reimbursement of travel expenses for all means of transport must be accompanied by a copy of the relevant ticket and evidence of the expenditure actually incurred, such as an invoice. In no case shall the amount reimbursed exceed the actual expenditure incurred.

Other representatives may attend the meeting without defrayal of expenses or online.

Please have with you a passport or identity card, this invitation letter, which you may be required to show at the entrance of the Council of Europe premises.

An insurance policy taken out by the Council of Europe with the insurers AIG EUROPE (Policy number 9.502.001) covers risks related to official journeys such as medical expenses for illness, accident and medical repatriation for persons up to their 80th birthday. The following help line AIG EUROPE Assistance 24 Hours can be called in case of need: +32 2 739 9991 (EN) / +32 2 739 9990 (FR).

Members are informed that they have access to the privacy notice describing the Organisation's data protection policy ([link](#)).

The Department on Deprivation of Liberty, Directorate General Human Rights and Rule of Law, is responsible for the organisation of this meeting. For further information, please contact the PC-CP Secretariat at: DGI-PC-CP@coe.int